

Dnyandeep Shikshan Prasarak Mandal's

Dnyandeep College of Science and Commerce

Morvande-Boraj, Tal-Khed, Dist-Ratnagiri, Maharashtra,415709

NAAC CYCLE -I GRADE 'B' (CGPA 2.04)

AQAR

(2017-18)

Submitted

to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

1. Details of the Institution

1.1 Name of the Institution

Dnyandeep College of Science and Commerce

1.2 Address Line 1

At Post –Morvande-Boraj

Address Line 2

Tal-Khed

City/Town

Dist - Ratnagiri

State

Maharashtra

Pin Code

415709

Institution e-mail address

dnyandeepcollege@gmail.com

Contact Nos.

7719810000

Name of the Head of the Institution:

Dr. Umeshkumar M. Bagal

Tel. No. with STD Code:

8805251145

Mobile:

8087291145

Name of the IQAC Co-ordinator:

Ms. D.B. Ambare

Mobile:

8689855990

IQAC e-mail address:

ambredhanashri@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

MHC0GN27638

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/28/A&A/4.1 dated 30-10-2017

1.5 Website address:

www.dnyandeepcollege.org

Web-link of the AQAR:

<http://dnyandeepcollege.org/AQAR2017-18>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.04	2017	29/10/2022
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

30/06/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- GST Workshop
- Android Phone Gap One day Workshop
- Raspberry Pi One day Workshop
- Revised Syllabus of S.Y.B.Sc.I.T. One day Workshop

2.14 Significant Activities and contributions made by IQAC

- GST Workshop
- Android Phone Gap One day Workshop
- Raspberry Pi One day Workshop
- Revised Syllabus of S.Y.B.Sc.I.T. One day Workshop
- The IQAC encouraged the members of the Student's Council to actively involve themselves in the day to day functioning of the college.
- Blood Donation Camp
- Soft Skill Development
- NPTL Online Courses

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Inclusion of institution in 2f	Proposal Submitted on 2 nd Jan,2018
To give lecture for competitive examination	Interactive session for competitive exam preparation by IQAC on 16 th Dec,2017.
Implementation plan for slow learner as well as for advance learner	Remedial classes were organised for slow learners and provide scholarship for advance learner students.
Motivation to the students to participate in various competition conducted by other colleges in the region.	No. of students participated in various competitions conducted by other colleges.(68 Students)
Workshop on “GST” for local businessman and students.	The college has conducted the workshop at Khed on 1 st October, 2017 in collaboration with JCI.
Enhancing Quality of teaching and learning	Online feedback is taken and analysed.

* **Copy of Academic Calendar 2017-18 is given in Annexure -I**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The AQAR was placed before the IQAC committee and suggestions on every account was considered meticulously.
- Weaknesses were pointed out and the plan of action was decided for next year.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	3	-	3	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	3	-	3	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	-

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

***An analysis of the feedback in the Annexure - Annexure II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is affiliated to the University of Mumbai. Therefore, the syllabus is designed by the Board of Studies of the respective courses. The syllabi for Commerce, Computer Science, Information Technology trade were changed from last 4 years.

All the Boards have tried to make their syllabi relevant to the current needs. They have the following features.

1. Practical and demonstrations are emphasized more than before.
2. The employability factor is considered important while designing the syllabus.
3. More than one option, choice is made available to the students.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	11	11	-	-	

2.2 No. of permanent faculty with Ph.D. 02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	11	05	-	-	-	-	-	-	11	05

2.4 No. of Guest and Visiting faculty and Temporary faculty 02 05 01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	02	01
Presented papers	01	-	01
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- Overhead projectors in 5 classroom
- Well-equipped Internet Resource Centre and computer lab.
- Presentations/animations/videos are regularly being used apart from regular conventional black board teaching.
- Group discussions, Case studies,
- Problem based learning practices.
- Continuous evaluations through projects, unit test and assignments etc.
- Outside classroom activities for wholesome development of mind and acquiring skills.
- Socially relevant activities.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Various examinations/evaluations undertaken:
- CAP Centre
 - In house printing of question papers.
 - Unit Test, Assignments and Practice papers are conducted.
 - Open book tests are conducted
 - Paper presentations and seminars are also encouraged
 - Continuous evaluation is carried out throughout the semester through regular tests, objective tests, projects, presentations etc.
 - Moodle based Examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop - - -

2.10 Average percentage of attendance of students 85.00 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction % 75 – 100	I % 60-74	II % 50-59	III % 45-49	Pass % 40-44
F. Y. B. Com Sem – I	84	9.52	8.33	15.48	4.76	2.38
F. Y. B. Com Sem – II	84	7.14	15.48	23.81	9.52	2.38
S. Y. B. Com Sem – III	74	10.81	29.73	22.97	13.51	1.35
S. Y. B. Com Sem – IV	74	17.57	33.78	25.68	10.81	4.05
T. Y. B. Com Sem – V	59	16.95	45.76	16.95	0.00	0.00
T. Y. B. Com Sem – VI	59	20.34	54.24	20.34	1.69	0.00
F. Y. B .Sc. I. T. Sem – I	18	11.11	55.56	16.67	0.00	0.00
F. Y. B .Sc. I. T. Sem – II	18	5.56	44.44	38.89	0.00	0.00
S. Y. B .Sc. I. T. Sem – III	21	14.29	52.38	33.33	0.00	0.00
S. Y. B .Sc. I. T. Sem – IV	21	9.52	66.67	23.81	0.00	0.00
T. Y. B .Sc. I. T. Sem – V	10	60.00	40.00	0.00	0.00	0.00

T. Y. B .Sc. I. T. Sem – VI	10	60.00	40.00	0.00	0.00	0.00
F. Y. B .Sc. C. S. Sem – I	17	0.00	29.41	52.94	11.76	0.00
F. Y. B .Sc. C. S. Sem – II	17	5.88	29.41	23.53	11.76	0.00
S. Y. B .Sc. C. S. Sem – III	15	13.33	53.33	20.00	6.67	0.00
S. Y. B .Sc. C. S. Sem – IV	15	0.00	60.00	20.00	13.33	0.00
T. Y. B .Sc. C. S. Sem – V	06	0.00	50.00	50.00	0.00	0.00
T. Y. B .Sc. C. S. Sem – VI	06	50.00	33.33	16.67	0.00	0.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Currently we follow the Continuous Curriculum Assessment system with End of Semester Exam in the ratio 25:75 for B. Sc. I. T. and B. Sc. C.S. and ratio 100:00 for B. Com..
- IQAC will now implement a more robust system for evaluation and monitoring.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	05
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	03	-	01
Technical Staff	02	00	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Being a self-financing institution, our College is not having a recognized Research Centre. Recognizing the importance of research in higher education, the College has constituted a Research Committee to promote, co-ordinate and monitor the research activities.

All departments have organized Inter Collegiate Seminars/Workshops in emerging areas of their discipline. Our College undertakes students' research activities in the form of projects / dissertations in the Under Graduate programmes. One faculty members is pursuing part-time research for their PhD in different Universities.

The College does not have an exclusive budget head for research activity up to the year 2017- 2018 . But in the current budget, an amount of Rs. 25000/- is ear- marked to meet the research expenses incurred by the faculty members and students. The College facilitates students' project works through library services like Printing, Scanning and Internet facilities.

The research culture is slowly developing among the faculty members. Some of the faculty members are contributing articles. The teaching departments of the college are given freedom to engage in consultancy services. The faculty members are not restricted in any way to utilize the facilities of the College or their expertise to extend consultancy service to outsiders.

The College is situated in a remote rural area of Morvande Grampanchayat, where majority of the inhabitants are BPL families. They are experiencing several social problems like poor sanitation, poor education and health care related issues.

Our College is trying to reach out to them by encouraging the students to participate in various community extension programmes through NSS, Women's Forum, Socio-Economic Survey, Medical Camp etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	1	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Workshop on GST Dated : 1 October 2017
- Blood Donation Camp
- NSS residential camp, Tree plantation, Swachhata Abhiyan.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10260 sq.ft.approx	-	-	10260 sq.ft.approx
Class rooms	09	-	-	09
Laboratories	02	01	4,96,000	03
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Total number of computer: 63
- Laptops: 01
- LCD projectors: 06
- Wi-Fi Hubs: entire campus

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	497	43707	05	1050	502	44757
Reference Books	130	58069	09	4068	139	62137
e-Books	42	17,000	20	8,000	62	25,000
Journals	44	59092	-	-	44	59092
e-Journals	49	-	-	-	49	-
Digital Database	-	-	-	-	-	-
CD & Video	45	1000	-	-	45	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	38	02	Airtel	-	-	05	03	-

Added	20	01	Airtel	-	-	-	-	-
Total	58	03	Airtel	-	-	05	03	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All Departments and Computer Labs are connected to LAN with Internet Facility, Hall, Library and Open areas are covered under Wi-Fi.

4.6 Amount spent on maintenance in lakhs :

i) ICT	00.16
ii) Campus Infrastructure and facilities	1.23
iii) Equipments	1.20
iv) Others	-
Total :	2.59

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are encouraged to participate in social and cultural activities
- Internal Complaints Committee functioning actively.
- Mentoring
- The college has an updated website where information about various services are indicated.
- The alumni association keeps a record of all students graduating from our college.
- The college celebrates the convocation ceremony as well as host the valedictory function where meritorious students are felicitated.

5.2 Efforts made by the institution for tracking the progression

- Feedback from students
- Provide facilities in Gymkhana
- Whenever the alumni visit the institute they are asked to update their current status in a register maintained at the library. This helps the institute in keeping a track about their progression.
- Conduct rounds (practice papers) for both slow and advance learner.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
304	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	119	39.14		185	60.86

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
197	11	-	78	1	286	222	7	-	75	1	304

Demand ratio = 111%

Dropout % = 8.55%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- six students appear for banking examination
- Guest lectures were arranged to face the competitive examination.
- Library and Internet facility is provided for students

No. of students beneficiaries

All Students

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Career guidance lecture regarding various competitive examinations by Mr. Sanjay More, Ex-sales tax officer.
- Counselling on various competitive examination through the guest lectures.
- Competitive exam related books available in library.

No. of students benefitted

All Students

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	10

5.8 Details of gender sensitization programmes

- Health issues awareness program arranged for female students.
- Counselling program for gender sensitisation.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	3	2505/-
Financial support from government	4	43645/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

In the borderless Universe, the future belongs to the knowledge based societies. We at DSPM are committed to offer education for the residents of Konkan region mainly from rural area. Our commitment stands focused on -

To impart education for life encompassing excellence in knowledge, skills and behaviour through quality education by developing competency to face the challenges of globalization of 21st century.

Mission:

- Learning for tomorrow to gain knowledge and competency.
- Providing solid foundations with value based theoretical and practical learning.
- To develop Creativity, convergent and divergent thinking, analytical mind to evaluate and take right decision.
- To survive, grow and excel with burning desire, in the competitive world, with positive attitude.
- To transform students into responsible citizens of tomorrow with interpersonal skills.
- To believe in self, to be proud of nation and be responsible towards the society.
- Facilitate intellectual stimulation to generate, maintain and disseminate knowledge.
- Foster sustainable environmental attitude.

6.2 Does the Institution has a management Information System

Yes. Illustrations of the management information system are as follows:

1. Administrative procedures:

- Various software as a MIS tool for college administration are used.
- Internal Control System in accounting is personally monitored by the Principal.
- IQAC, CDC, Parents' meets and Governing Council meetings provides valuable feedback for future planning.
- In the beginning of the academic year, various committees are formed with responsibilities and the administrator takes the review regularly.

2. Academic procedures:

- All faculty members submit syllabus, teaching plan and various activities of the academic year. Principal and Head of Department take regular follow up.
- Feedbacks on curriculum and faculty are regularly collected from the students.

3. Students' records:

- IQAC collects all the information from the various committees regarding various programs and number of students benefitted.
- Library maintains daily record of students' visits and issue of books to the students.
- Monthly attendance records prepared by each staff of students. Subsequently, a meeting of those parents was conducted.
- Records of fees in installation and its recovery is efficiently done through the office.

4. Evaluation and examination procedures:

- Examination committee conducts fair examinations and maintains the records confidentially.
- There is cross verification of the result of the students before declaring the result.
- Photocopies of answer books are provided on demand of the students.

5. Research and Extension Administration:

- Teachers' research committee assists the teachers.
- NSS, WDC, DLLE and other committees maintain the records of students, who have participated in the various programmes.

6. Others:

- Important Documents of students are scanned and a softcopy is maintained.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Subject allocations are made as per specializations of teachers.
- Subject Experts from other institutes provide necessary guidance to students.
- start new course for student like NPTEL to increase their knowledge in there interested fields
- Necessary changes are made according to feedback received from alumni's and corporate personnel
- The teaching-learning process – thrust on skill development and application-oriented assignments

6.3.2 Teaching and Learning

- Establishment of the course plan for every subject well before the commencement of each semester along with the course hand-outs which are made available to all students on the start of the academic year
- Teachers are encouraged to use eLearning resources like LCD Projectors.
- Teacher's study materials [Soft copy-PPT slides/PDF presentation] ARE shared with students
- Organizing conferences, seminars, workshops and guest lectures
- Remedial classes are arranged for the students requiring additional help.

6.3.3 Examination and Evaluation

Students can obtain photocopies of the answer scripts from the Examination Office on payment of the prescribed fee within seven days of the declaration of results. The revised result, which is the better of the two marks, is communicated to the student after ten working days from the receipt of application for re-valuation. Careful and meticulous planning is done in the smooth conduct of end semester examinations.

The process is as follows:

- The conduct of semester end examinations and valuation is carried out at the Office of the Controller of Examinations.
- Class-wise Mark sheets after verification is prepared by Internal Examiner is held within a period of 40 days from the date of the last examination
- Passing of results to the students verified by the Internal Examiner after moderation.
- The results are released within two days after the approval of the principal.
- Mark Sheet Distribution
- Conduct of Graduation Ceremony after Degrees are issued by the University.
- Scholarship for advanced learner and remedial teaching for slow learner.
- Mentor System.

6.3.4 Research and Development

The college ensures that high quality research is produced by supporting the staff and students in several ways.

staff are assisted in the process of sending papers for presentation at National/International conferences.

Students are encouraged to do research at undergraduate level by participating in Avishkar, a Mumbai university initiative and Explore (i.e. science exhibition held in the college), well as at different intercollegiate research

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- Automated library

Information and Computer Technology:

- Public Wi-Fi in the entire campus both for students and faculty
- Smart Board Projectors in 3 class rooms
- Existing 2 computer labs are used by all departments and a new lab is added recently in the building.

Physical Infrastructure/Instrumentation:

- All the Basic Infrastructure required to run the institution has been insured.
- A new computer lab has been developed with 20 new computers and additional seating arrangement.
- Lab. Instruments/items on frequent intervals are serviced and procured as per requirements of students.
- Maintenance of Lab/Class Rooms/Fans/Lights is taken due care of, at frequent intervals. Water Coolers with a modern filtration system have been installed on each floor for the use of students.
- Green Boards have been installed in most of the Class rooms.

6.3.6 Human Resource Management

- Active involvement of Faculty in administrative, extra and co- curricular activities.
- Women Development Cell
- Internal Complaint Committee
- Employees ' Provident Fund' for support staff on contract basis
- Encouraging staff members for research
- Provision of study leave for research by Management
- Grievance Redressal Cell

6.3.7 Faculty and Staff recruitment

- At the end of each semester, HODs review staff position in staff meetings and prepare manpower requirement.
- The manpower requirement is forwarded to the Board of Management for approval. After approval, advertisements are released in the leading newspapers.
- Resumes are received, scrutinized and based on criteria prescribed for the position.
- Short listed applicants are intimated to attend the interview.
- The Selected candidates sign the duplicate copy of the Offer of appointment letter as a token of acceptance.
- Upon joining, the selected candidates are issued Appointment orders duly signed by the Authorized Signatory and the candidates need to fill in the Joining Report.
- Recruitment of additional staff on CHB basis or on consolidated basis as and when required after conducting interviews by local selection committee as per norms prescribed

6.3.8 Industry Interaction / Collaboration

- The college constantly makes efforts to maintain strong links with the industry and to increase the number of collaborations. This enhances learning and creates employment opportunities for the students.
- To provide ongoing active learning, all the specializations organize visits and industrial tours. This interaction with the industry results in student learning, through observation, various techniques/processes as well as assists in upgrading their knowledge.
- The visiting high quality faculty to teach on a clock hour basis when needed.

6.3.9 Admission of Students

Advertisement using Newspaper, pamphlet distributions, flex, phone call, campaigning etc.

6.4 Welfare schemes for

Teaching

Teaching	-
Non teaching	-
Students	-

- Leave has been granted for career advancement (participating in refresher courses) as well as for staff members to be with their family during periods of stress.
- Staff are encouraged to attend workshops and conferences at local/national/international levels. They are also motivated to present papers and posters.
- Staff members are given Provident Fund coverage as per the Employees Provident Fund. The staffs covered under the Provident Fund Scheme are eligible for Family Pension subject to the rules of the Provident Fund. Staff members who are exempted under this Act are also covered under the P.F.
- A programme is organized on “Teachers Day” when students express their appreciation and gratitude for their teachers.
- Marriage gifts for staff, who are getting married, are presented.
- Birthday Wishes are given to staff members on their birth date.
- Free Internet facility.

Non -teaching

- Personality Development workshops were organized for all staff.
- Health check-ups were organized for staff.
- Flexi-timings are permitted on days when staff require a short time off for urgent personal work.
- A picnic was organized Harihareshwar and Shreevardhan for a day of relaxation and bonding.

Students

- Students were given need-based scholarships and merit scholarships.
- Students belonging to the backward classes and minorities were made aware of government scholarships.
- All students are covered under a Student Group Accident Insurance Policy initiated by the University of Mumbai.
- When students are unwell during examinations, separate arrangements are made to seat them comfortably in another area thus minimizing discomfort for the concerned students as well as preventing the spread of the disease if contagious.
- Special permission to the Students participating in indoor or outdoor games during intercollegiate tournaments.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	--	--
Administrative	Yes	C.A.	--	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes -- No --

For PG Programmes Yes -- No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- CGPA System
- Online paper checking

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college is affiliated to the University of Mumbai and thereby enjoys default autonomy on syllabus/curriculum.

6.11 Activities and support from the Alumni Association

- Alumni are also contributing to the college for arranging Guest Lectures, Workshops and Training programs.
- Alumni who are entrepreneurs share their experiences with the students and motivate them to become entrepreneurs.
- They also contribute towards the development of the curriculum.

6.12 Activities and support from the Parent – Teacher Association

Periodic Parent – Teacher meetings department wise is conducted at the College, The Parents , Students, Faculty come together to discuss the common issues and specific issues which are recorded and action taken report of the previous meetings are presented. This system serves as a platform for Continuous quality improvement in all aspects of the College. Parent meetings are organized: For orientation to the All level. Matters related to the course, discipline expected and facilities offered are discussed
Parent – teacher meetings on a one-to-one basis are held in case of any issues such as poor attendance, conduct problems, academic difficulties, etc.

6.13 Development programmes for support staff

- Personality development sessions were conducted for all support staff.
- Hands on exercise on computer tools for documentation.
- Soft Skills Training program.
- Research methodology

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free Zone.
- Solar Power system has been installed.
- Waste water Treatment plant.
- Tree plantation drive
- Campus cleaning programmes
- Use of eco-friendly newspaper bags at the market organized by the NSS department.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of E-learning is encouraged by the faculty of all departments. This has enhanced the interest of the students in the subject. The same is used to learn about course content.
- Free Wi-Fi facility for staff.
- Introduction of E- library; Members to access library resources remotely.
- We kept competitive exam study materials in library. For example IBPS, UPSC, NET, SET.
- Phase wise ICT strengthening has helped improve quality of teaching learning process.
- Use of advanced ICT tools like emailing handouts, field work questionnaire for e-notes and, web links, online videos, recorded lectures, content writing for e-learning, case studies and you tube videos are helpful in better understanding of course content.
- Online mechanism for admission and administrative work has helped in improving the efficiency and time management.
- Remedial teaching, mentoring activity has been further strengthened overall result.
- For safeguarding the health and hygiene of girl students sanitary dispensers have been installed in building.
- Policy change in the governance as suggested by IQAC.
- Criteria heads empowered to initiate changes based on suggestions made by faculty and students.
- Regular meetings and dissemination of information across the college and amongst the criteria heads.
- Board President's initiative to actively involve the participation of the management in the regular functioning of all criteria as mentors.
- Guidance lectures regarding CA ,CS examination.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Preparation of academic calendar
- State level training program for IQAC coordinators
- E-waste and Solid Waste Management
- Upgradation of computer laboratory and internet bandwidth
- Improved Public address system
- Redesigning of College Website
- Encourage maximum students for competitive exams.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Rounds
- BEC (Business English Certificate)

***The details in annexure no. III**

7.4 Contribution to environmental awareness / protection

- All students of Dnyandeep college were motivated to clean the Institutional campus dated 28th of September 2017 with making them aware about the importance of cleanliness at each individual stage.
- Our college has organized Cleanliness Drive under Swachh Bharat Swasth Bharat Abhiyaan Programme on the occasion of Gandhi Jayanti 02/10/2017. Under this programme tree plantation activities took place in Boraj village near college as well as village cleaning activities also took place by students of college.
- Our college has solar systems fixed in our college. We have established Solar Systems in our College which is been utilized to run Water pumps, Computer labs, etc. This is one of the initiatives taken by our college in regard to Renewable energy. This technology has helped us to create a very Environment Friendly Campus.
- Our college has the practice of Prohibition of use of motor bikes in the college premises. We make students to utilize public transport system for travelling which has helped in Carbon Neutrality.
- We have replaced the Tube Lights with LED bulbs which help in Carbon Neutrality. Our campus does not have any Air Conditioners fit in offices which has also helped us a lot to minimize carbon.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1)College has arranged placement opportunity in 2017-18 and we had placed almost 30-40 students in various organization and we are planning to give opportunity to our students in various companies like TATA, Reliance, Nerolac which are located in metro cities.

8. Plans of institution for next year

- Plan to use and available Dnyandeep college Ncomputing lab for rendering free online course for under- privileged children from nearby slum/ municipal school children as well as for non-teaching staff of Dnyandeep college. free of cost
- Plan to motivate and encourage more number of students, teaching staff, non-teaching staff and parents to enroll certificate course.
- Improvement in use of ICT.

Name : Ms.Dhanashri B. Ambare



Signature of the Coordinator, IQAC

Name : Dr.Umeshkumar M. Bagal



Signature of the Chairperson, IQAC

Annexure I

Academic Calender

Date/ Month	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Date
1	F.Y. Adm.	T.D.23	Tilak Death Anni		S.D.		Eid-a-Milad	T.D.31	T.D.54	T.D.76	S.D.	Maharashtra Din	1
2	F.Y. Adm.	S.D.	T.D.50	Bakari ID	M. Gandhi/Lalbahadur Shastri Jayanti		T.D.12	T.D.32	T.D.55	Dhulivandan			2
3	F.Y. Adm.	T.D.24	Unit Test I	S.D.	T.D.88	Diwali Vacation	S.D.	Balka Din	T.D.56	T.D.77			3
4	S.D.	T.D.25		T.D.64	T.D.89		T.D.13	T.D.34	T.D.57	T.D.78	S.D.		
5	Term Begin	T.D.26	Teacher Day	T.D.90	T.D.14		T.D.35	T.D.58	Ram Navami	T.D.79			5
6	T.D.2	T.D.27	S.D.	T.D.66	T.D.15		T.D.36	T.D.59		T.D.80			6
7	T.D.3	T.D.28	Rakshabandhan	T.D.67	T.D.16		S.D.	T.D.60		T.D.81			7
8	T.D.4	T.D.29	T.D.52	T.D.68	T.D.17		T.D.37	International Womens		T.D.82			8
9	T.D.5	S.D.	Kranti Din	T.D.69	T.D.18		T.D.38			T.D.83			9
10	T.D.6	T.D.30	S.D.	T.D.70	T.D.19		T.D.39			T.D.84			10
11	S.D.	T.D.31	T.D.55	T.D.71	T.D.20		T.D.40			T.D.85			11
12	T.D.7	T.D.32	T.D.56	T.D.72	T.D.21		T.D.42			T.D.86			12
13	T.D.8	T.D.33	S.D.	T.D.73	T.D.22	S.D.			T.D.87			13	
14	T.D.9	T.D.34	T.D.57	T.D.74	T.D.23	Ambedkar Jayanti			T.D.88			14	
15	T.D.10	T.D.35	T.D.58	Independ. Day	T.D.24	S.D.			T.D.89			15	
16	T.D.11	T.D.36	S.D.	T.D.75	T.D.25	Annual Days			T.D.90			16	
17	T.D.12	T.D.37	Parsi N.D.	S.D.	T.D.26	Gathering						17	
18	S.D.	T.D.38	T.D.59	T.D.76	T.D.27							18	
19	T.D.13	T.D.39	T.D.60	T.D.77	T.D.28							19	
20	T.D.14	T.D.40	S.D.	T.D.78	T.D.29	Annual Sports						20	
21	T.D.15	T.D.41	T.D.61	T.D.79	T.D.30							21	
22	T.D.16	T.D.42	T.D.62	T.D.80	T.D.31							22	
23	T.D.17	S.D.	T.D.63	T.D.81	T.D.32							23	
24	T.D.18	T.D.43	S.D.	T.D.82	T.D.33							24	
25	S.D.	T.D.44	T.D.64	T.D.83	T.D.34							25	
26	R.Id	T.D.45	T.D.65	T.D.84	T.D.35							26	
27	T.D.19	Nagpanchami	T.D.66	T.D.85	T.D.36							27	
28	T.D.20	T.D.46	S.D.	T.D.86	T.D.37							28	
29	T.D.21	T.D.47	T.D.67	Dasara	T.D.38							29	
30	T.D.22	S.D.	T.D.68		T.D.39							30	
31		T.D.48			T.D.40							31	

Dnyandeep College, Morvande-Boraj

Academic Calendar 2017-18

Senior College/Academic Year Plan 2017-18

Sunday Event Holiday Teaching

SUMMER VACATION

SEMESTER END EXAMINATION FIRST HALF

SEMESTER END EXAMINATION SECOND HALF

Diwali Vacation

Ganapati Festival

Christmas Vacation

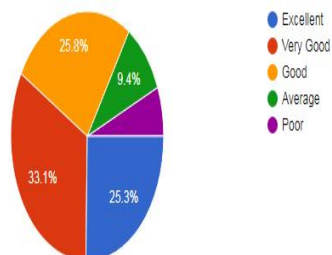
Annexure II

Feedback

Parents Feedback Report Analysis

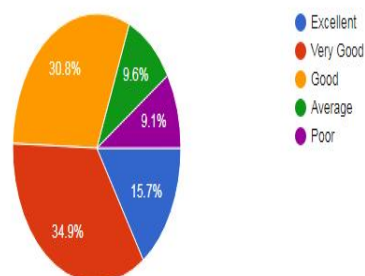
1. Admission procedure:

360 responses



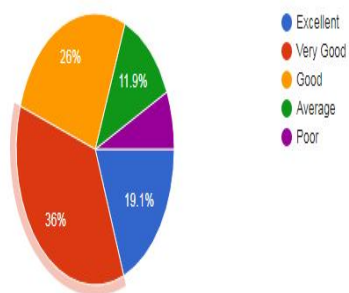
2. Infrastructure and lab facility:

364 responses



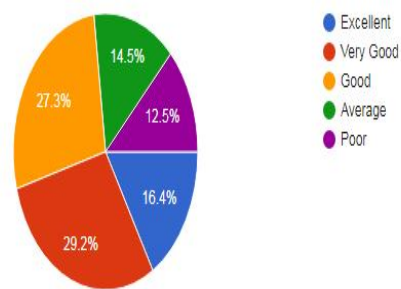
3. Work Culture observed by you and your Ward:

361 responses



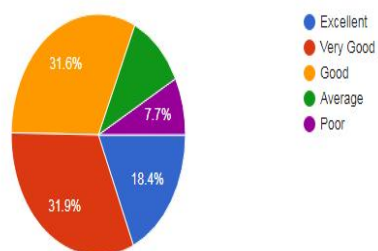
4. Canteen facility:

359 responses



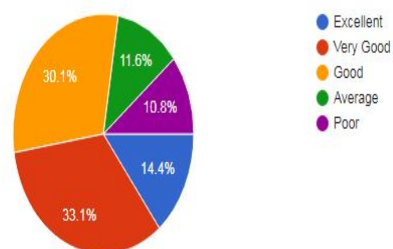
5. Library:

364 responses



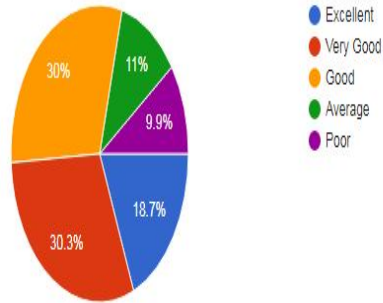
6. Other facilities provided by the college:

362 responses



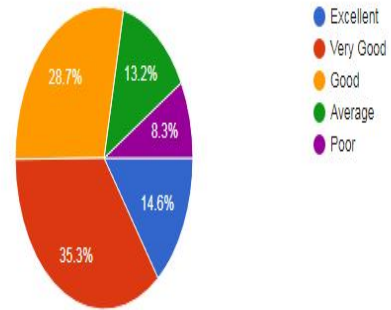
7. Sports and cultural activities:

363 responses



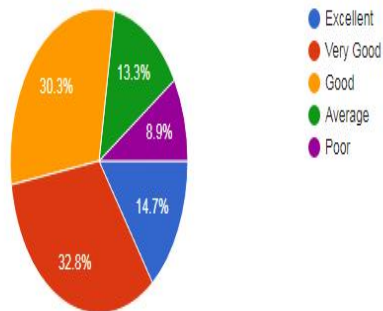
8. Student's counselling activities:

363 responses



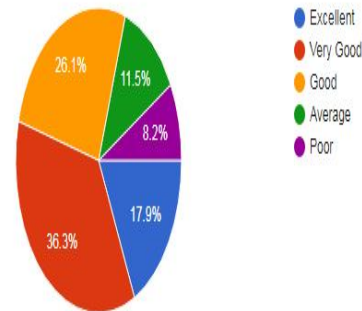
9. Student's counselling and guidance:

360 responses



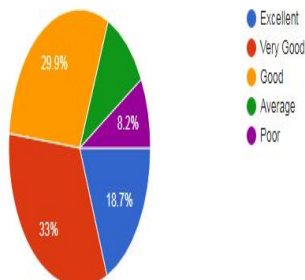
10. Use of Information and communication technology in the college:

364 responses



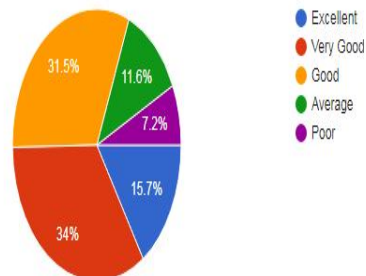
11. Academic Discipline (i.e. timely conduct of lectures, practical's and related activities) observed by the college

364 responses



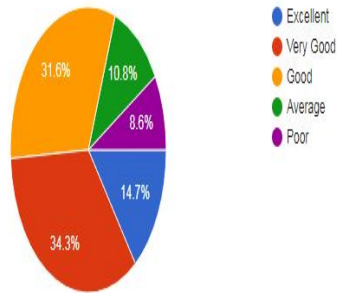
12. Improvement in soft skills, knowledge, ethics, morality, observed by you in your ward while studying in college:

362 responses



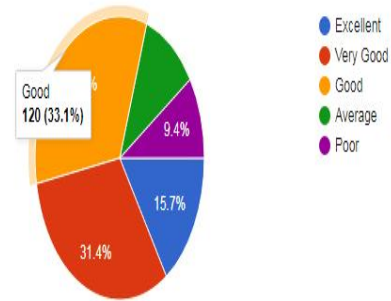
13. Examination system adopted by the college:

361 responses



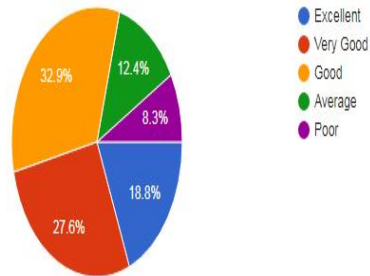
14. Evaluation and Feedback mechanism:

363 responses



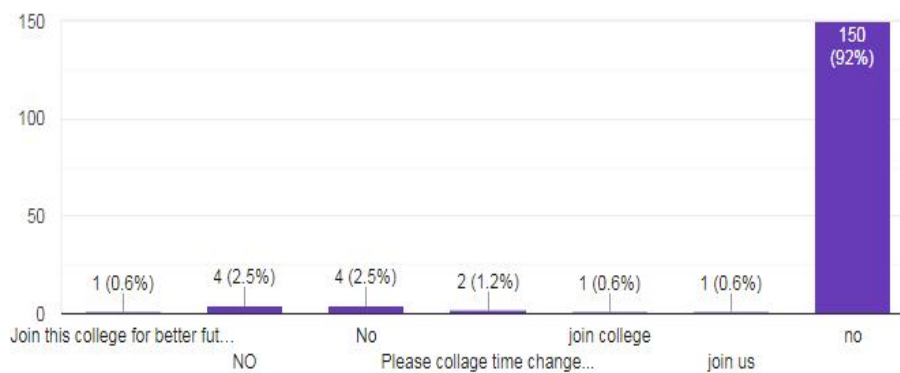
15. Placements:

362 responses



16. Any Suggestions.....

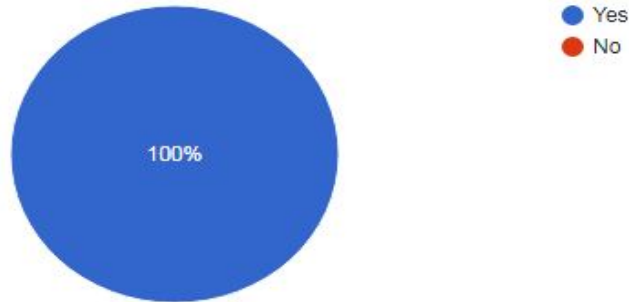
163 responses



Students Feedback Report Analysis

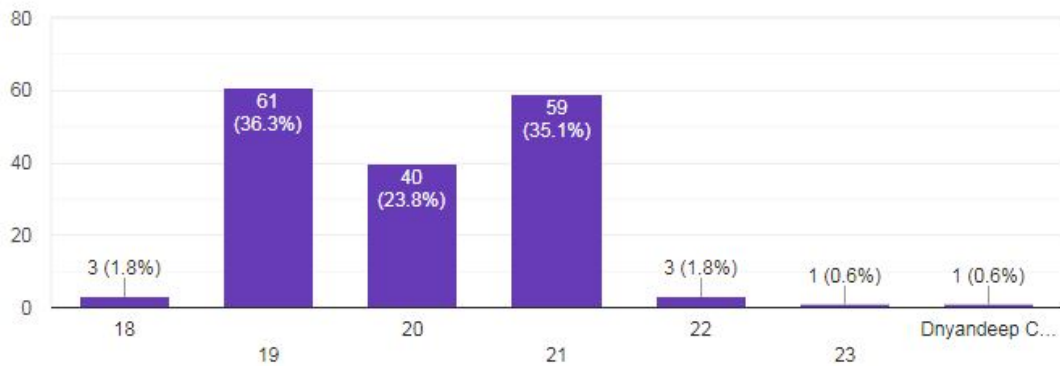
A) Please confirm this is the first and only time you answer this survey.

169 responses



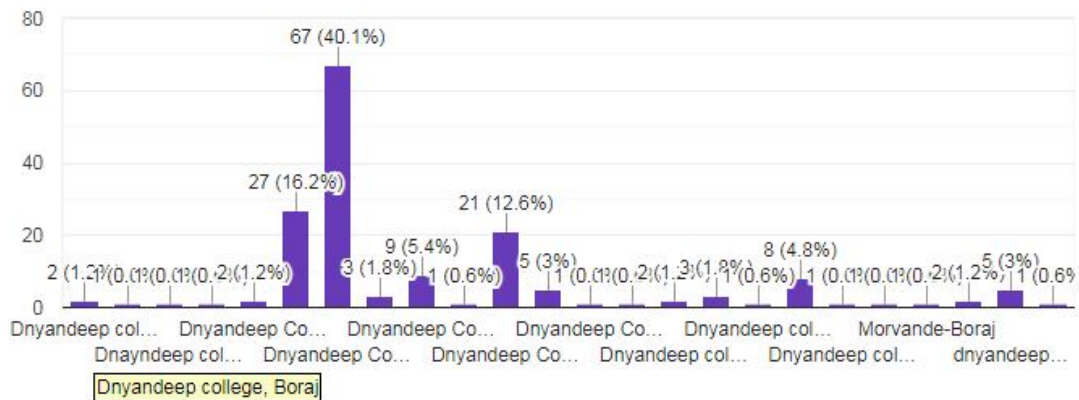
B) Age:

168 responses



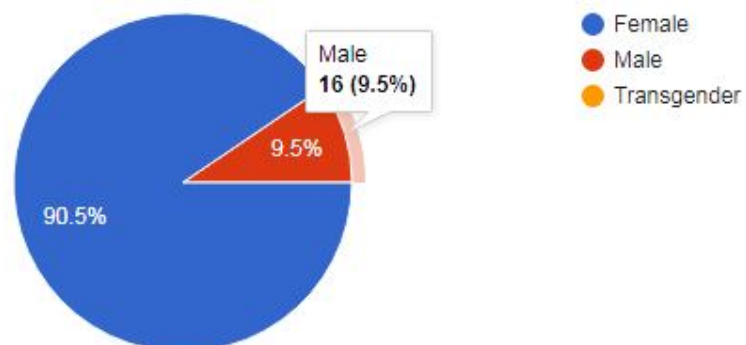
C) College Name:

167 responses



D) Gender:

169 responses



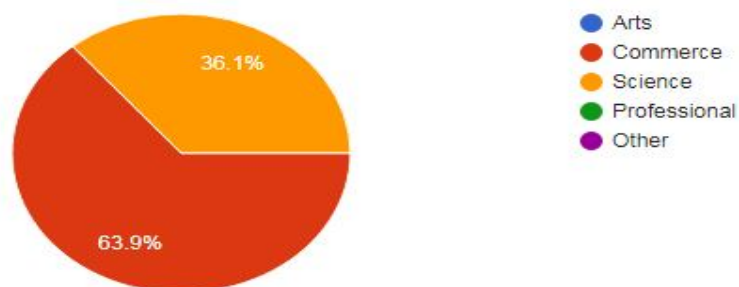
E) What degree program are you pursuing now?

169 responses



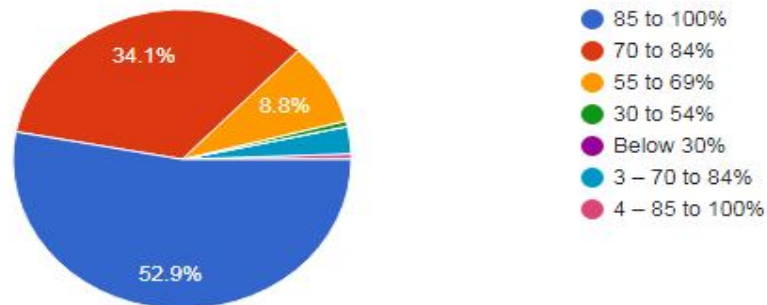
F) What subject area are you currently pursuing?

169 responses



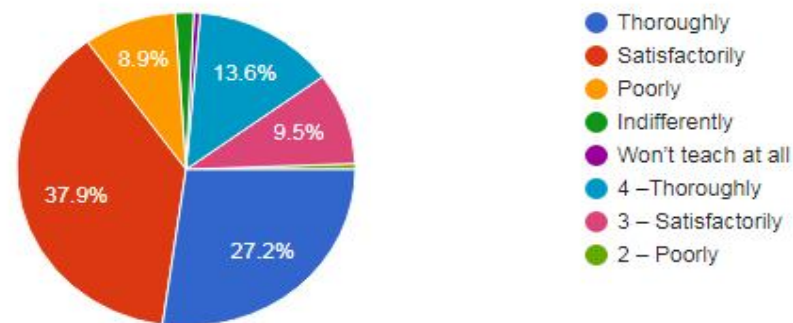
1. How much of the syllabus was covered in the class?

170 responses



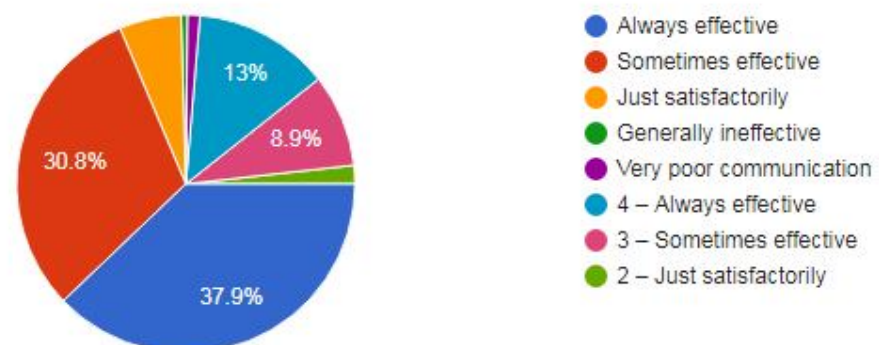
2. How well did the teachers prepare for the classes?

169 responses



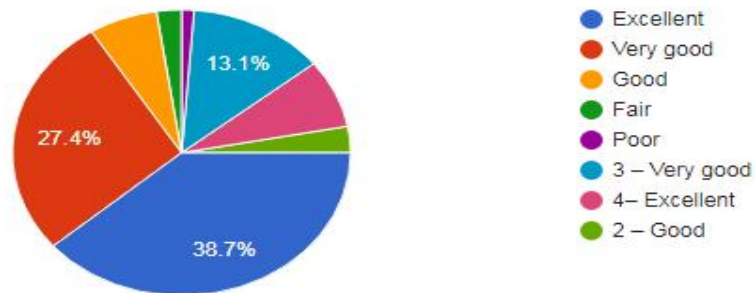
3. How well were the teachers able to communicate?

169 responses



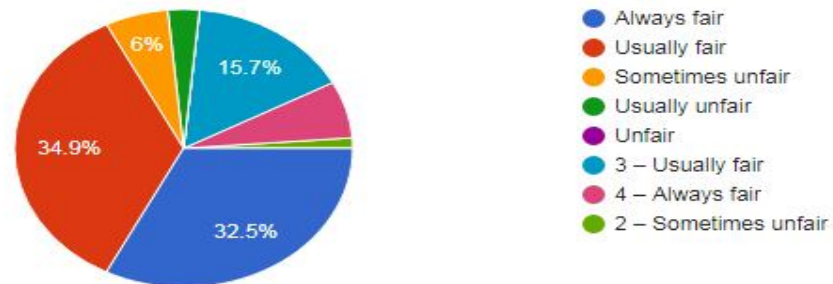
4. The teacher's approach to teaching can best be described as

168 responses



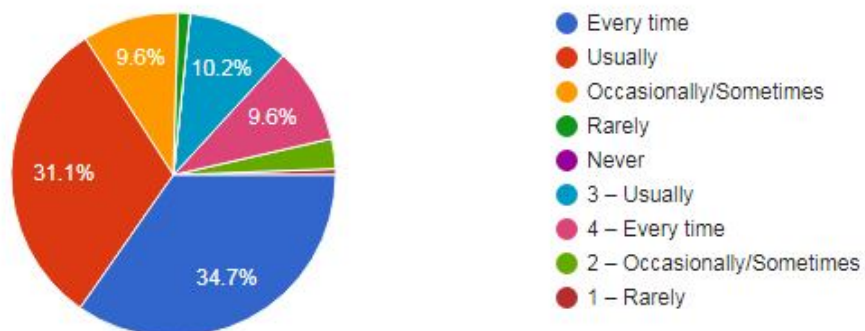
5. Fairness of the internal evaluation process by the teachers.

166 responses



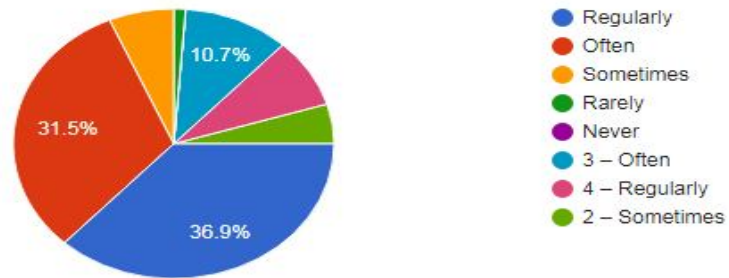
6. Was your performance in assignments discussed with you?

167 responses



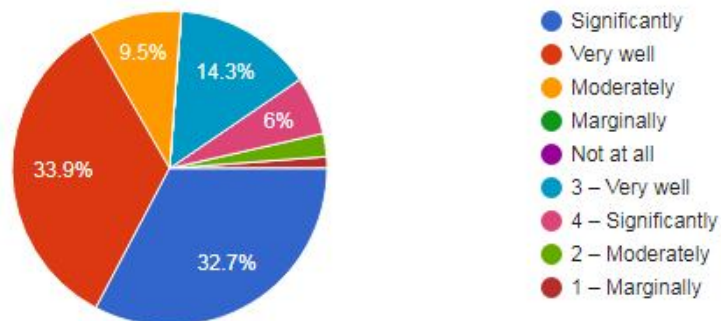
The institute takes active interest in promoting internship, student exchange, field visit opportunities for students.

168 responses



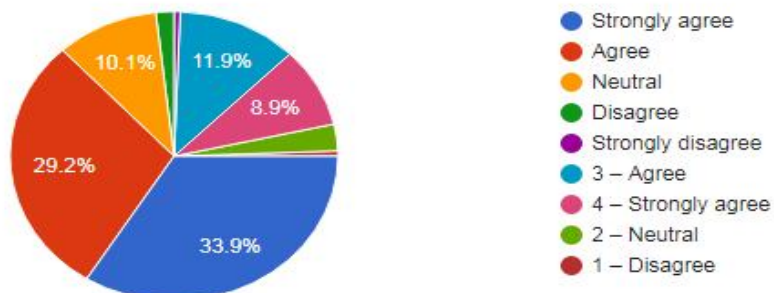
8. The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.

168 responses



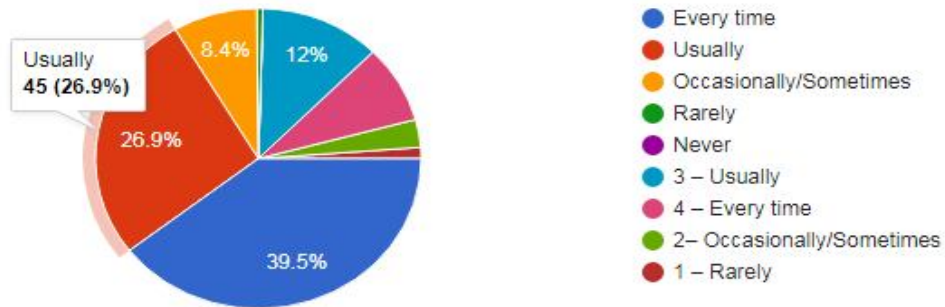
9. The institution provides multiple opportunities to learn and grow.

168 responses



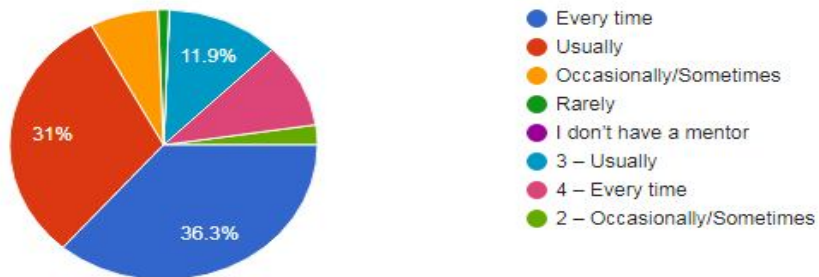
10. Teachers inform you about your expected competencies, course outcomes and programme outcomes.

167 responses



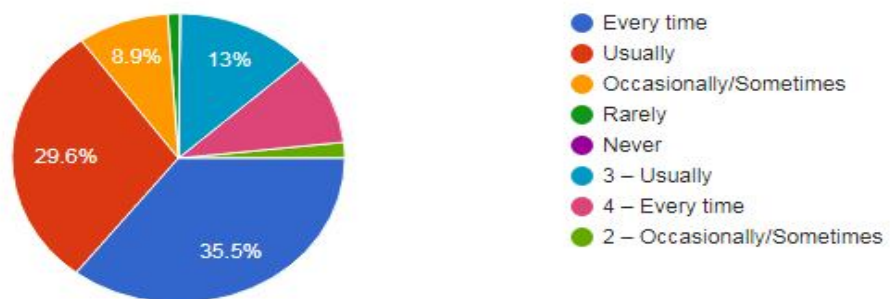
11. Your mentor does a necessary follow-up with an assigned task to you.

168 responses



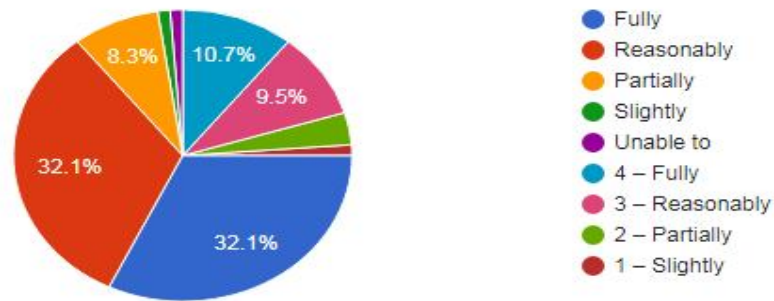
12. The teachers illustrate the concepts through examples and applications.

169 responses



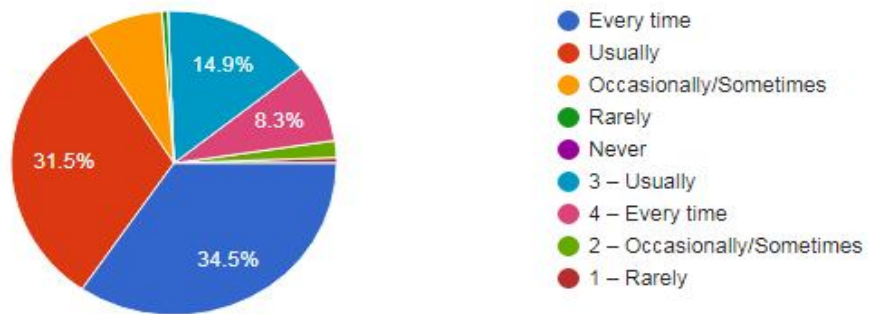
13. The teachers identify your strengths and encourage you with providing right level of challenges.

168 responses



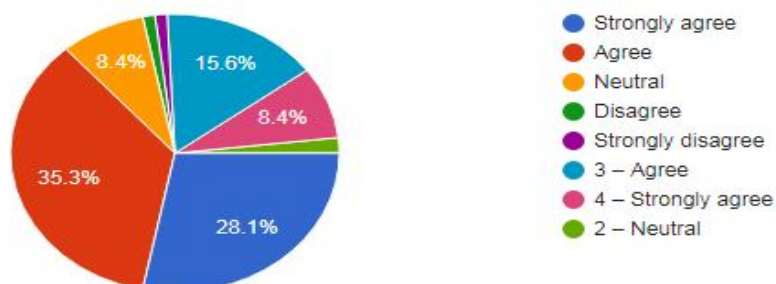
14. Teachers are able to identify your weaknesses and help you to overcome them.

168 responses



15. The institution makes effort to engage students in the monitoring, review and continuous quality improvement of the teaching learning process.

167 responses



Annexure III

i) Best Practice 1:

Name of the Practice: Rounds

Aim:

The aim of this practice is to improve the results of the students.

Context:

It's been said that practice makes man perfect. Our college is having a tradition of giving University toppers. This is possible just because of this all hard work and practice of the students and the lecturers. In order to train the students in such an equipped manner we started conducting the Round exams.

The Practice:

Rounds are conducted of the students before 1 month of University Examination. Students undergo rounds in which they are required to solve 100 marks papers. After the exams, detail discussion is done of the paper. Students are asked to make the corrections after discussion ends..

The papers which are set for these exams are prepared by the respective subject teachers by evaluating the past papers of the University. Teachers frame all questions which are covering all the types of questions in University exams.

Evidence of Success:

It is been observed that the students who have appeared for rounds scored more than previous year. Result of college was 100% of science department and above 95% of commerce department as an outcome of Rounds.

Problems Encountered:

We faced problems regarding the attendance of the students. This used to affect the overall performance of the practice. But in order to overcome this problem we needed to take different measures which would help to increase the presence of the students. We had to give different feedback calls to the parents, conduct P& T meet frequently.

ii) Best Practice 2:

Name of the Practice: BEC (Business English Certificate)

Aim:

To enable students to improve their Communication Skills.

Context:

It is been observed that the students though being good in Academics is not having ability to express his skills in front of other Professionals. So in order to improve the student's communication skills we launched this course.

The Practice:

All the students are given exposure to this course. It works in three levels respectively. The students are been awarded Certificates after the completion of the course. It's a short term course which is quite convenient to the students and it commences in the month of June and gets completed before Semester End Examination.

Evidence of Success:

Students showed active participation in different college programs as this course has boosted a confidence amongst the students. Nearly about 50 students are been awarded with certificates to the students

Problems Encountered:

It was been observed that the students were very interested in the course in the very beginning. But the students lost their concentration thereafter. Absentee of the students increased continuously. We sorted out this problem by regular counselling and guiding the students regarding the importance of the course.